

ENROLMENT APPLICATION



LUTHERAN SCHOOL WAGGA WAGGA

Inspiring students for life
and learning since 1982

A separate application form must be completed for each child. Please answer all questions.



STUDENT INFORMATION

Family name: _____

First given name: _____

Second given name: _____

Preferred first name (if different to first given name): _____

Sex: Male Female Date of birth: _____ *A copy of your child's birth certificate must be provided.*

Please indicate below the year level you are applying for:

Kindergarten Year 1 Year 2 Year 3 Year 4 Year 5 Year 6

Intended school term and calendar year this enrolment will commence: Term 1 Term 2 Term 3 Term 4 **20** _____

2. ETHNICITY

Is your child of Aboriginal or Torres Strait Islander (ATSI) origin? Yes No

If yes, does your child identify as: Aboriginal Torres Strait Islander Both Aboriginal and Torres Strait Islander

If your child is of ATSI origin and transferring from another primary school, attach a copy of his/her Personalised Learning Pathway (PLP).

How many languages does your child speak? _____ Name these languages: _____

Which language does your child use when speaking at home? _____

What is your child's country of birth? _____

3. CITIZENSHIP AND IMMIGRATION

Is your child: An Australian citizen A permanent resident A temporary visa holder An overseas student

If your child was born overseas, on what date did your child arrive in Australia? _____

If you hold a permanent/temporary visa, give details: Current visa sub-class: _____ Visa expiry date: _____

If your child was not born in Australia, provide a copy of his/her passport, visa documents or Australian citizen naturalisation certificate.

4. PRESCHOOLS AND PREVIOUS SCHOOLS

If your child attends preschool, please provide the preschool (s) name(s) and phone number(s) and the day(s) your child attends:

	NAME	ADDRESS	DAYS ATTENDING				
1.			<input type="checkbox"/> Mon	<input type="checkbox"/> Tue	<input type="checkbox"/> Wed	<input type="checkbox"/> Thurs	<input type="checkbox"/> Fri
2.			<input type="checkbox"/> Mon	<input type="checkbox"/> Tue	<input type="checkbox"/> Wed	<input type="checkbox"/> Thurs	<input type="checkbox"/> Fri

If your child attends childcare, please give the name(s) of the childcare centre(s) and the day(s) your child attends:

1.			<input type="checkbox"/> Mon	<input type="checkbox"/> Tue	<input type="checkbox"/> Wed	<input type="checkbox"/> Thurs	<input type="checkbox"/> Fri
2.			<input type="checkbox"/> Mon	<input type="checkbox"/> Tue	<input type="checkbox"/> Wed	<input type="checkbox"/> Thurs	<input type="checkbox"/> Fri

If your child is enrolled in Kinder to Year 6 and transferring from another school, please provide the name and address of that school:

What is your child's current year level at that school? _____

A copy of your child's school report(s) and NAPLAN results must be included with this application.

6. PARENT INFORMATION

6A. Mother/caregiver

Family name: _____

Given name: _____

Preferred first name: _____

Title: (Mr, Mrs, Miss, Ms, Dr) _____

Country of birth: _____

Residential status: Australian citizen
Permanent resident
Temporary visa holder

How many languages do you speak? _____

Name these languages: 1. _____

2. _____

Which language(s) do you use when speaking at home? _____

Religion: _____

Current or last occupation: _____

Current or last workplace: _____

If self employed, provide business name: _____

Email address: _____

Residential address: _____

Suburb/town/city: _____ State: _____

Mobile telephone number: _____

6B. Father/caregiver

Family name: _____

Given name: _____

Preferred first name: _____

Title: (Mr, Mrs, Miss, Ms, Dr) _____

Country of birth: _____

Residential status: Australian citizen
Permanent resident
Temporary visa holder

How many languages do you speak? _____

Name these languages: 1. _____

2. _____

Which language(s) do you use when speaking at home? _____

Religion: _____

Current or last occupation: _____

Current or last workplace: _____

If self employed, provide business name: _____

Email address: _____

Residential address: _____

Suburb/town/city: _____ State: _____

Mobile telephone number: _____

If you were not born in Australia, provide copies of your passport, visa documents or Australian citizen naturalisation certificate.

School education: What is the highest year of primary or secondary school education this child's mother/guardian and father/guardian has completed? For persons who have never attended school, mark "Year 9 or equivalent or below".

Year 12 or equivalent
Year 11 or equivalent
Year 10 or equivalent
Year 9 or below

Year 12 or equivalent
Year 11 or equivalent
Year 10 or equivalent
Year 9 or below

Post-school education: What is the level of the highest qualification that the child's mother/guardian and father/guardian has completed?

Bachelor Degree or above
Advanced Diploma/Diploma
Certificate I to IV (including Trade Certificate)
No non-school qualification

Bachelor Degree or above
Advanced Diploma/Diploma
Certificate I to IV (including Trade Certificate)
No non-school qualification

Occupation group: Please read these instructions before writing in the box below.

Using the list on page 5, select the appropriate parental occupation group and write 1, 2, 3, 4 or 8 in the box below. If you are not currently in paid work but have had a job in the last 12 months, please use your last occupation. If you have not been in paid work in the last 12 months, enter number "8".

Mother/caregiver occupation group:

Father/caregiver occupation group:

7. TUITION FEES

Who will be responsible for tuition fee payments? Both parents Mother only Father only

Do you require a split bill? Yes No

Fee accounts are sent by email. Please provide your preferred email address(es):

1. _____ 2. _____

8. BROTHERS AND SISTERS

Please list below your child's brothers and sisters who are preschool or primary school aged or younger:

First name/family name: _____ Date of birth: _____

First name/family name: _____ Date of birth: _____

9. SAFETY AND WELLBEING

Who lives with your child? Both parents Mother only Father only
 Shared custody mother/father Foster/out of home care Other (please specify below)

If other, (eg relative) please indicate this person's relationship to your child: _____

Copies of all court orders relating to this child's education or restricting access to this student must be attached to this application.

If a **foster/out of home care** arrangement exists for this child, please complete details below:

Name of care provider: (i.e. Anglicare, Marymead) _____

Email address of care provider (copies of your child's academic reports will be sent to this address): _____

Copies of all court orders and legal documents relating to foster care arrangements must be attached to this application.

10. LEARNING NEEDS

Has your child's school, preschool(s) or childcare centre recommended any of the following:

Speech therapy Yes No

Occupational therapy Yes No

Other testing by paediatricians, psychologists or other medical specialists Yes No

Does your child's preschool recommend enrolment in Kindergarten? Yes No

Does your child's preschool educator recommend another year at preschool for your child? Yes No

Has your child ever received learning support assistance? Yes No

If yes, please specify learning areas supported: _____

Does your child have an education support plan? IEP – Individual Education Plan Yes No

BLP – Behaviour Learning Plan Yes No ILP – Individual Learning Plan Yes No

If yes, please include all documentation.

Has your child ever repeated a year level? Yes No If yes, which year level did your child repeat? _____

Does your child wear glasses? Yes No If yes, what was the date of your child's last vision test? _____

Has your child ever had a hearing test? Yes No If yes, what was the date of your child's last hearing test? _____

11. IMMUNISATION

Under the Public Health Act 2010 and the Public Health Regulation 2012, schools must maintain an immunisation register that records the immunisation status and forms held for all enrolled students. This information is used by the public health unit to manage outbreaks of vaccine preventable diseases. Please tick one box only to specify your child's immunisation status:

Fully immunised for their age Is on a recognised catch-up schedule if your child has fallen behind with their immunisations

Has a medical reason not be vaccinated Is not fully immunised for their age

Please attach your child's current Australian Immunisation Register (AIR) Immunisation History Statement; or Immunisation History Form if your child is on a recognised catch-up schedule. Other records cannot be accepted, such as overseas records, the NSW Personal Health Record (blue book), or a letter from a general medical practitioner.

12. HEALTH NEEDS

Does your child have a health or medical condition(s) which may impact on his/her education? Yes No

If yes, please provide details: _____

Does your child carry, or ever carried, a serious life threatening infectious disease? Yes No

If yes, please provide details: _____

Does your child have an allergy? Yes No

If yes, please give details below: (these can include insect stings, drugs, latex, food eg nuts, eggs, peanuts, or other)

Has a doctor diagnosed this allergy? Yes No Is this a severe allergy (Anaphylaxis)? Yes No

If yes, does your child have an ASCIA Action Plan for Anaphylaxis? Yes No *If yes, please provide your child's Action Plan.*

Has your child been prescribed an EpiPen? Yes No *If yes, an EpiPen must be provided prior to orientation sessions.*

Does your child have Asthma? Yes No *If yes, please provide your child's Action Plan.*

Is your child taking prescription medication for this condition? Yes No

If the school is required to administer any prescribed medication, full details will be required prior to orientation sessions.

13. SCHOOL CONNECTIONS

If yes, please specify learning areas supported:

What factors influenced you to enquire about enrolment at Lutheran school?

Recommendation from current/past family	<input type="checkbox"/>	Pastoral Care	<input type="checkbox"/>
Website	<input type="checkbox"/>	Before and After School Care/Vacation Care	<input type="checkbox"/>
Church	<input type="checkbox"/>	Curriculum choice	<input type="checkbox"/>
Child's mother/father is a former student	<input type="checkbox"/>	Family/community atmosphere and involvement	<input type="checkbox"/>
Brothers and/or sisters currently attend the school	<input type="checkbox"/>	Academic reputation	<input type="checkbox"/>
Christian education	<input type="checkbox"/>	Caring environment	<input type="checkbox"/>

How did you hear about Lutheran School? _____

14. PARENT/GUARDIAN UNDERTAKING

We have read the School Prospectus and are in agreement with the philosophy and objectives of Lutheran School Wagga Wagga (LSWW) and agree to fully support, willingly and freely, the stated aims of LSWW.

To enable LSWW to best cater for our child's education, we agree to disclose any medical or psychological conditions relating to our child during the enrolment process which may impinge upon their academic performance or ability to participate fully in the activities of the LSWW community and agree to disclose promptly any emergent conditions whilst our child is in attendance.

We also give consent for our teachers to contact your child's current school or preschool for information that might help in the transition between their current school and LSWW. We understand that in accepting our application for enrolment, LSWW does not necessarily guarantee acceptance of our child's enrolment.

Signed parent/guardian 1: _____

Date: _____

Signed parent/guardian 2: _____

Date: _____

Please refer to the checklist on the next page to ensure that all supporting documents have been included with your application then email to admin@lpsww.nsw.edu.au. If you wish to deliver your application personally, please call at the school office between 8:30am and 4pm school days.

15. DOCUMENT CHECKLIST

Please use the checklist below to ensure all supporting documentation is included with your child's enrolment application:

Documents	Requirement	
Birth certificate	Required	<input type="checkbox"/>
Passport, Australian citizen naturalisation certificate	If your child was not born in Australia but is an Australian citizen	<input type="checkbox"/>
Current Passport, visa or travel documents	If your child is a temporary visa holder	<input type="checkbox"/>
Current Passport, visa or travel documents	If your child is a permanent resident but not an Australian citizen	<input type="checkbox"/>
Personalised Learning Pathway (PLP) document	If your child is of Aboriginal or Torres Strait Islander (ATSI) origin and transferring from another primary school	<input type="checkbox"/>
Australian Immunisation Register (AIR) Immunisation History Statement or Immunisation History Form	Required	<input type="checkbox"/>
Academic reports for Semesters 1 and 2 (where applicable)	If your child is currently in Kindergarten to Year 6 and transferring from another primary school	<input type="checkbox"/>
NAPLAN results for Years 3 and 5	If your child is in Years 3-6 and transferring from another primary school	<input type="checkbox"/>
Family law or other relevant court orders	If your child is subject to family law matters including shared custody or foster care arrangements	<input type="checkbox"/>
Medical/health care or emergency action plans	If your child has a health or medical condition(s) that require support	<input type="checkbox"/>
Learning support plans, ie Individual Education Plan (IEP), Individual Learning Plan (ILP), Behaviour Support Plan (BLP)	If your child has received disability, social/emotional or other learning support within the school setting	<input type="checkbox"/>
Specialist reports and supporting documentation	If your child has a diagnosed impairment or disability that affects his/her learning or participation in the school community	<input type="checkbox"/>

16. PARENTAL OCCUPATION GROUPS

Please use this list to answer the question "Parental Occupation" on page two.

GROUP 1	GROUP 2	GROUP 3	GROUP 4
<p>Senior management in large business organisation, government administration and defence, and qualified professionals.</p> <p>Senior executive/manager/department head in industry, commerce, media or other large organisation.</p> <p>Public service manager (Section head or above), regional director, health/education/police/fire services administrator.</p> <p>Other administrator (school principal, faculty head/dean, library/museum/gallery director, research facility director).</p> <p>Defence Forces Commissioned Officer.</p> <p>Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.</p> <p>Health, Education, Law, Social Welfare, Engineering, Science, Computing professional.</p> <p>Business (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer).</p> <p>Air/sea transport (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller).</p>	<p>Other business managers, arts/media/sports/persons and associate professionals.</p> <p>Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.</p> <p>Specialist manager (finance/engineering/production/personnel/industrial relations/sales/marketing).</p> <p>Financial services manager (bank branch manager, finance/investment/insurance broker/ credit/loans officer).</p> <p>Retail sales/service manager (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency).</p> <p>Arts/media/sports (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official).</p> <p>Associate professionals generally have diploma/technical qualifications and support managers and professionals.</p> <p>Health, Education, Law, Social Welfare, Engineering, Science Computing technician/associate professional.</p> <p>Business/administration (recruitment/employment/ industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager).</p> <p>Defence Forces senior Non-Commissioned Officer.</p>	<p>Trades people, clerks and skilled office, sales and service staff</p> <p>Trades people generally have completed a 4 year Trade Certificate, usually by apprenticeship. <u>All trades people are included in this group.</u></p> <p>Clerks (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk).</p> <p>Skilled office, sales and service staff.</p> <p>Office secretary, personal assistant, desktop publishing operator, switchboard operator.</p> <p>Sales (company sales representative, auctioneer, insurance agent/assessor/loss adjuster/market researcher).</p> <p>Service (aged/disabled/refugee/child care worker/ nanny/ meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor).</p>	<p>Machine operators, hospitality staff, assistants, labourers and related workers</p> <p>Drivers, mobile plant, production/processing machinery and other machinery operators.</p> <p>Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper).</p> <p>Office assistants, sales assistants and other assistants.</p> <p>Office (typist, word processing/data entry/business machine operator, receptionist, office assistant).</p> <p>Sales (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker).</p> <p>Assistant/aide (trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant).</p> <p>Labourers and related workers.</p> <p>Defence Forces ranks below senior NCO not included in previous groups.</p> <p>Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, green keeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer, fishing hand).</p> <p>Other worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor).</p>