



<b>Title of Position:</b>	<b>Classroom Teacher</b>
<b>Reports to:</b>	<b>Deputy Principal</b>
<b>Responsible to:</b>	<b>Principal</b>

### 1. GENERAL ACCOUNTABILITIES

*As an employee of Lutheran School Wagga Wagga, the Classroom Teacher is required to:*

- 1.1. Exhibit behavior through word and action that reflects the ethos and Christian foundation of the school.
- 1.2. Abide by the school's Professional Conduct Standards.
- 1.3. Be familiar with and follow school policies and procedures.
- 1.4. Establish and maintain positive relationships with colleagues, students and parents.
- 1.5. Ensure that behaviour towards, and relationships with, students reflect proper standards of care, and are not unlawful.
- 1.6. Carry out work responsibilities to the best of their ability and in a safe manner as outlined in the school's Workplace Health and Safety Policy.
- 1.7. Reflect on their work performance and seek further training or professional development opportunities to update knowledge and skills.

### 2. SPECIFIC ACCOUNTABILITIES

#### 2.1. Role

The Classroom Teacher is required to:

- 2.1.1. Demonstrate a professional approach to teaching and a high level of skill in classroom teaching duties including the role of pastoral care. This will include effectively documented planning and implementation of learning programs to cater for the needs of all students. Practice will incorporate knowledge of current Australian and NSW Curriculum documents and contemporary primary teaching and learning approaches.
- 2.1.2. Develop positive working partnerships with students, parents and colleagues to foster the development of the whole child (physical, academic, social, emotional and spiritual) in a supportive and effective classroom environment.
- 2.1.3. Demonstrate a commitment to their own professional development through involvement in regular staff meetings, professional development opportunities and personal reflection or study.
- 2.1.4. Support the development and/or improvement of the school's policies and procedures.
- 2.1.5. Actively support, and at times lead the devotional and worship aspects of the school.

#### 2.2. Duties

The Classroom Teacher will:

- 2.2.1. *Demonstrate a professional approach to teaching and a high level of skill in classroom teaching duties ...*
  - Lead each student to value and pursue excellence across all aspects of school life.
  - Plan, teach, assess and evaluate units of work based on current curriculum documents and school frameworks.
  - Incorporate a variety of age appropriate teaching strategies to engage students in their learning.
  - Cater for a range of student abilities through planning and classroom organisation, and draw on the support available in the school.
  - Use of a range of assessment techniques to monitor students learning and inform planning.

- Record and report student progress and performance in accordance with the school's reporting framework.
- Integrate information and communication technologies and draw on a variety of resources to enhance student learning.
- Create and maintain a safe and challenging learning environment through the use of effective classroom and behaviour management skills.

**2.2.2.** *Develop positive working partnerships with students, parents and colleagues ...*

- Work in partnership with key staff (Deputy Principal, Curriculum Coordinator, Sub School Coordinators, Learning Enhancement Teacher, Chaplain) to enhance student learning and wellbeing.
- Cooperatively plan, work with and support his/her year level partner and colleagues across the year levels.
- Interact with students in a variety of settings including the classroom, playground, excursions and sporting events to ensure a high standard of pastoral care.
- Communicate regularly and effectively with parents to inform them of classroom activities or any concerns related to their own child.
- Share information through parent-teacher discussions or reporting meetings.

**2.2.3.** *Demonstrate a commitment to their own professional development ...*

- Reflect on, evaluate and improve his/her professional knowledge and practice.
- Commit to professional practice, reflection and development.
- Engage in professional learning through a combination of school-based activities and external professional development workshops and conferences.
- Participate in, and contribute to, staff meetings and professional discussions including spiritual development activities.
- Maintain professional learning records and teacher accreditation requirements.

**2.2.4.** *Support the development and/or improvement of the school's policies and procedures.*

- Actively and publicly promote the School and its mission, vision and values.
- Work with Leadership and Management staff to contribute to school improvement processes and initiatives.
- Know, support and follow school policies and procedures.
- Advise relevant staff of any concerns relating to policies and procedures, including Work Health & Safety.
- Advise the Deputy Principal as early as possible if absent from work for any reason.

**2.2.5.** *Actively support, and at times lead the devotional and worship aspects of the school.*

- Pray with and for students, colleagues and school families.
- Lead and share devotional times with colleagues, and daily prayers/devotions with students.
- Involve students in leading devotion/worship activities including school worship services at Bethlehem Lutheran Church during the year.