



**Lutheran School Wagga Wagga**  
**Parents' and Friends' Association**  
**29 November 2022**  
**MINUTES**

Meeting opened at 7.14 pm

**Attendance:** Tara Freeburn (Chair), Sally Ward (Secretary), Johanna Stanton, Jane Heller, Jody Graham, Liz Gooden, Lisa Price, Chrissy Richards, Janet Moeller, Dylan Evans, David Shaw

**Apologies:** Brigitte Croker, Amanda Capello, Tracey Simond,

**Welcome:** Tara welcomed and thanked everyone for attending the meeting

**Minutes** Sally moved previous minutes. Chrissy seconded.

**Correspondence:** Unofficial thank yous were sent to volunteers for the school fair.

**Information sharing**

**Principal:** Janet Moeller

- Update on Strategic Plan: Report against 2022 Benchmarks

**Deputy Principal:** Dylan Evans

- o Review undertaken of reward system. New system adopted is called 'Lutheran Learner Award' and the 'Values Award' will remain in place. 'Lutheran Legend Award' replaces the Principal's Award. Students need to achieve 3 learner awards to receive the legend award.

**Board:** Johanna Stanton

- Board met on 27 Oct & 24 Nov which was the last meeting for the year. The board will next meet on 25 January 2023. The Board reviewed and approved amendments to Staff Grievance Policy and Procedures, Conflict of Interest Policy and Procedures, Tuition Fees Concessions Policy and Procedures, Debt Collection Policy and Procedures. The Board also adopted a Memorandum of Understanding between Bethlehem Lutheran Church and the School for services of the Pastor to help fulfil the Christian mission of the school. The Memo of Understanding (MoU) sets out how both Bethlehem and the School will contribute to make a successful program. The Draft Budget at 333 students for 2023 was approved. Company directors are required by law to apply for a director id number by 30 Nov. All board members have obtained a DIN. On behalf of the Board, I would like to thank the P&F for all their support to the school through the year. Special thanks to all those involved in the Spring Fair. It was a well organized day and well received by the community. May the lord grant you and your loved ones peace, joy and goodwill this Christmas.

**School executive:** David Shaw

- Mangoes made \$750 profit
- Spring Fair made \$22,245 profit

P&F could purchase a fairy floss machine and a BBQ.

Action item: Jane Heller to email Tara the feedback from School Fair and present it at first P&F meeting 2023.

**Treasurer report:** Chrissy Richards

Current balance is \$36,334.

**Fundraising:** See report above from David Shaw.

**Events**

Movie night – 17 or 24 March – Janet to confirm

Pie Drive in winter

Picnic Family night

Mango Drive in summer

**Spring Fair**

EFTpos machine to be located at rides stall

Swings were popular, possibly not hire jumping castle again – it got too hot to touch in the sun, shade was required for queue of kids for the swings. Location of rides in car park was great.

Art Stall – feedback from Melisse Rodda was positive

Thank yous were sent to teachers, office staff and Marty

Trailer for recycling cans – not worthwhile. Perhaps hire separate colour bins next time.

Water station was good (to refill drink bottles)

**Feedback:**

- Can the 2023 school calendar be available at the next P&F meeting please so we can map out events for next year.
- Beta testing feedback – there are no links to the OOSH family lounge, can this be included.
- P&F meetings – shall we vary the location of meetings, alternate with a pub?
- Can a notification re pick up of Mangoes pls be put on class Facebook pages.
- Next meeting is 7 Feb, need to arrange executives to talk at parent information nights

**Miscellaneous :** Nil

Meeting closed at 8.15 pm

Next Meeting: 7 February 2023 at 7.00 pm ordinary meeting at school library.

Chair

Tara Freeburn

Minutes taken by

Sally Ward