



Lutheran School Wagga Wagga
Parents' and Friends' Association
2 May 2023
MINUTES

Meeting opened at 7.00 pm

Attendance: Tara Freeburn (Chair), Sally Ward (Secretary), Johanna Stanton, Jane Heller, Lisa Price, Jody Graham, Amanda Capello, Dylan Evans, Chrissy Richards, Janet Moeller, Antoinette Balding, Liz Gooden

Apologies: David Shaw, Alex MacLennan, Brigette Croker

Welcome: Tara welcomed and thanked everyone for attending the meeting

Minutes: Tara moved previous minutes. Lisa seconded.

Correspondence: Nil in or out

Information sharing

Principal: Janet Moeller

- Professional Development – teachers continue to focus on numeracy and literacy
- Restorative Practices - a review was attended with St Paul's Henty and St John's Jindera.
- Five fathers have offered to volunteer to run the Mother's Day stall
- Winter uniform – P&F was asked for feedback on proposal to change boys trousers from grey to navy blue (to align with the girls' trousers). Parents were supportive, the style and fit of the boys trousers should be maintained – with elastic waist and double knee.
- Lowes uniform store – the school's contract with Lowe's is under review, Janet will meet with them. Discussion regarding advertising of sales well in advance, **Action item:** if advertising of sales could return to being included in newsletter pls.
- Student Rubrics – good feedback. **Action item:** Could a legend be included as to what each colour shading means.

Deputy Principal: Dylan Evans

- Update of recent events
 - Clubs on Friday afternoons are running well, children are developing relationships across all year levels. **Action item:** request for a donation to run clubs, or an ongoing contribution from P&F. Committee agreed to support the clubs with \$1,500 donation, moved by Tara, seconded by Sally.
 - Restorative Practices – continue focus on social awareness.
 - Superhero mufti day was a success.
 - WWCC to be followed up for green waste caddy's and green bags
 - Mortimer Shield was a good day. Parent volunteers are required for these days to be successful, the more parents then more children can attend. Committee suggested a list of dates is published in the newsletter at the beginning of the year, asking for helpers, also callout for hlpers on facebook class pages.
 - ANZAC day march, school captains looked smart in blazers and hats. There was a large Lutheran group of children.

Board: Johanna Stanton

- Board met on 30 March 2023. The Child Protection Policy was reviewed and amendments approved. Board met Thursday 27 April 2023. Auditors presentation was followed by AGM and Ordinary Meeting.

New Finance Committee member (Brad Paton – current parent, Financial Controller at Thomas Bros) was approved. A revised 2023 budget was approved.

- Board will meet on 20 May for NESA approved governance training with the AISNSW providing professional learning specific to independent schools and meets the Board professional development responsibilities required by NESA.

School executive: David Shaw (apology)

Treasurer report: Lisa Price

Current balance of \$71,740.39. Money arrived in from election BBQ - \$1,626.20, and P&F levy and uniform shop \$4,747.

We owe the school approx. \$20K for last year's 'wish list', **Action item:** follow up school office for a copy of the invoices.

Fundraising:

Mothers Day Stall – Wednesday 10 May, gifts purchased, Liz to organize float with office. Future stalls, the school should order the gifts/stall items, then cash on the day is counted and profit is transferred to P&F account.

Pie Drive – helpers required to pack and distribute pies to families once delivered from bakery

Father's Day Stall

Referendum BBQ

Mango Drive

Christmas Event

Events

Parent's Social Night – yes, in August 18. Tara has booked Turf Club and live music, and caterers, need to check on dance floor.

Feedback:

- Discussion regarding expectations at OOSH, Amanda to join OOSH sub committee
- Fancy dress days at school – costs families money to dress kids and then contribute to fund raiser, the purchase of costumes is not sustainable.

Other Business: Executive P&F emails now exist. Janet to follow up how they are accessed and inbox monitored.

- _Parents to sign an annual declaration for child protection
- Dylan to run a parent volunteers session at next P&F
- Homework sheet is working well in grade 1, with some work being offered as optional.

Meeting closed at 8.10 pm

Next Meeting: Week 8, Tuesday 13 June 2023

Chair
Tara Freeburn

Minutes taken by
Sally Ward