



Lutheran School Wagga Wagga
Parents' and Friends' Association
13 June 2023
MINUTES

Meeting opened at 7.00 pm

Attendance: Tara Freeburn (Chair), Sally Ward (Secretary), Johanna Stanton, Jody Graham, Amanda Capello, Dylan Evans, David Shaw, Chrissy Richards, Janet Moeller, Lauren Forsyth, Annie G, Jency Aji, Nimmy

Apologies: Jane Heller, Lisa Price, Liz Gooden,

Welcome: Tara welcomed and thanked everyone for attending the meeting

Minutes No quorum, minutes to be moved next meeting

Correspondence: Nil in or out

Information sharing

Principal: Janet Moeller

- Professional Development – teachers continue to focus on numeracy and literacy
- OSHC – fee increases. Audit was undertaken and there will be fee adjustments to cover costs. Letter was sent out to families advising of increase.
- Book covers for 2024 – it's more cost effective for parents to order book covers rather than school design them and sell them. Teachers will estimate in Term 4 the book cover requirements for each year level.
- Celia Franz from Australian Lutheran World Service attended in Week 4, she contributed to year level studies.
- Sports successes – orienteering, RAS cross country, Athletics carnival, Brumbies Primary School Championships
- Celebrating books & arts – National Simultaneous Storytime, The Twits: Year 2 at Civic Theatre, Year 5 Hothouse Theatre Writing Workshop

Deputy Principal: Dylan Evans

- Update of recent events
 - Brumbies win Canberra
 - Many staff have been away ill, Dylan covering classes and hence no SRC meeting has been held since last P&F.
 - Parents & Partners course – volunteer session

Board: Johanna Stanton

- Board attended an AIS-NESA approved Governance training sessions Saturday 20 May. The session included the topics of governance for Independent Schools and Executive Supervision. The School Board met Thursday 25 May. Enrolment Policy, Sun Protection Policy and the Complaints Policy were reviewed and amendments approved. OSHC review recommendations on fee increases were approved. The next ordinary meeting will be Thursday 29 June 2023.

School executive: David Shaw

- Treasury report. \$22,850 amount payable to school, this amount includes 2022 wish list and clubs funding.
- Action item: school to prepare invoice for \$22,850 payable by P&F
- Action item: remove Chrissy Richards from LLL account

- Review of terms of reference of finance to change the finance structure and members who have access to this. Action item: David to share latest version of P&F Terms of Reference

Treasurer report: Lisa apology (no report)

Fundraising: Liz Gooden apology (no report)

Events Parent Cocktail Party – action item: Sally to enquire re zero alcohol beverages

Feedback:

- Query regarding rules for school pick up / drop off at office car park.

Other Business:

- Minutes to be made available to school community via a link to be emailed. Janet’s preference for minutes not to be searchable on school website.
- Funding request from Lauren Forsyth – approx. \$29k to purchase devices in Kindergarten, so ratio is 1:1. 32 10th generation I pads, and 12 are to be Ipad Pro (more expensive). Action item: David to provide a quote
- Thank you for funding 700 K-2 decodable readers.
- School reports – changes have been made to student reports to better reflect learning, new curriculum and new syllabus. A lot more details has been included, the comment at English and maths has been removed.
- Complaints Policy discussed. Parents are encouraged to first speak to teachers, if not resolved then to either K-2 Co-ordinator, Deputy Principal or Principal.
- Discussion re emails for executive members deferred to next meeting
- Student Disco to be deferred until later in the year due to recent excessive student illness
- Thursday 20 July is Lyn Miller’s last day, afternoon tea arrange for after school day. P&F to purchase flowers.

Meeting closed at 8.10 pm

Next Meeting: Week 2, Tuesday 25 July 2023

Chair
Tara Freeburn

Minutes taken by
Sally Ward