



**Lutheran School Wagga Wagga  
Parents' and Friends' Association  
25 July 2023  
MINUTES**

Meeting opened at 7.00 pm

**Attendance:** Tara Freeburn (Chair), Sally Ward (Secretary), Jody Graham, David Shaw, Chrissy Richards, Janet Moeller, April, Jane Heller, Lisa Price

**Apologies:** Johanna Stanton, Liz Gooden, Dylan Evans, Amanda Capello

**Welcome:** Tara welcomed and thanked everyone for attending the meeting

**Minutes** Minutes were moved by Tara and seconded by Chrissy.

**Correspondence:** Nil in or out

**Information sharing**

**Principal:** Janet Moeller

- Term dates for 2024 have been decided by Dept Ed
- NAPLAN results have arrived, will go home with children tomorrow
- Numeracy focus re teacher's continuing development
- School continues it's work towards re-registration for 2024
- Peter Weir (former Lutheran Wagga principal) is working in Riverina as Acting Principal at St John's Jindera and St Paul's Henty while their principal is on long service leave.
- Quotes submitted for funding request for Ipad: total amount \$21,568 which includes 20 9<sup>th</sup> Gen Ipad, 10 Ipad Pros, 30 covers. Committee supported funding request, Tara moved and Sally seconded.

**Deputy Principal:** Dylan Evans (apology)

**Board:** Johanna Stanton

- Board met on 29 June 2023. The Delegation of Authority and Procedure, OSHC Child Protection Policy were both reviewed and amendments approved. The Independent Education Union (IEU) is currently encouraging schools on the AISNSW Multi-Enterprise Agreements (MEAs) to pay a discretionary increase to mitigate the cost of living increases. The other NSW Lutheran schools in the Riverina Hub and the Anglican Schools Corporation have agreed to pay all staff covered by the MEA a one off 1% of salary payment. It was therefore agreed that we would also make this one off 1% salary payment for all staff as of the 1 July.
- The next ordinary meeting will be Thursday 28 July 2023.
- LEVNT schools Assembly will be held in Melbourne 4-5 August. Janet will attend in person and Johanna will attend via zoom.
- LEVNT Exec Director Julian Denholm will finish at end of the year, Colin Minke has been appointed and will commence 29 Jan 2024
- Jane Mueller has taken up a new position, Governance Leadership Director for LEVNT and LESNW, which has been created to provide leadership and support to governor's of learning communities.

**School executive:** David Shaw

- See attached Finances Report. Funds available: \$49,466.51
- Action item: David to share latest version of P&F Terms of Reference

**Treasurer report:** Lisa

- Proposed expenses:
  - Flowers for Lyn Miller - \$100 to be reimbursed to Tara
  - \$400 invoice from party venue, MTC to be forwarded to Lisa (from Tara) for payment
  - \$800 for live music
  - \$200 for decorations

**Fundraising:** Liz Gooden apology (no report)

- Action item: Tara to follow up Liz re gifts for Father's Day Stall.

**Events** Parent Cocktail Party – action item: advertising/reminders to be sent out to school community via newsletter and facebook pages

- Action item: Janet to add trybooking link to the school's website next to the 18 August date.

**Feedback:**

- Disco – can we plan school disco for early Term 4, once students are less likely to be ill.
- Uniform – Lowes Contract up for renewal in the short term. It's a big job to start a uniform shop at school, it would need to be a paid member of staff to run it, rather than a volunteer.
- Uniform changes – discussion regarding navy trousers for boys, and changing the texture of the woollen jumper (to be softer). A uniform committee would need to be established to implement any changes.
- 'Care Package' idea floated, in relation to tips/tricks for new families, eg where to buy the best socks, stockings, and purchase book covers in term 4.

**Other Business:**

Meeting closed at 7.50pm

Next Meeting: Week 2, Tuesday 5 September 2023

Chair  
Tara Freeburn

Minutes taken by  
Sally Ward