



**Lutheran School Wagga Wagga
Parents' and Friends' Association
6 February 2024
MINUTES**

Meeting opened at 7.00 pm

Attendance: Tara Freeburn (Chair), Amanda Capello (Vice Chair), Ketura Weston (Fundraising), Lisa Price (Treasury), Liz Gooden, Dylan Evans, Christa Robinson, Lynda Koren, Kristin Browning, Rhiannon Baxter, Leanne Smith, Necole Rannie, Michael Riordan, Margaret Riordan, Ivy Zhong, Jodie Graham, Cara Cannon, Nancy Kaur, Jacqui Price, Tori Phillips, Lauren Forsyth

Apologies: Sally Ward, Joe Price

Welcome: Tara welcomed and thanked everyone for attending the meeting

Minutes Tara moved previous minutes. Lisa seconded.

Correspondence: Nil in or out

Information sharing

Acting Principal: Dylan Evans

- Staffing 2024 – Genevive Clark will be new interim Principal in Term 2. Mr Evans finishing up end of Term 1. Lauren Forsyth to return to Learning Enhancement Co-ord in Term 2. Robyn Richards has returned as grade 4 teacher for 2024, Ellie Tester, Abbey Hamblin and Eliza Smith are joining as Learning Assistants.
- Staff attended spiritual retreat in January, and a staff installation service was held last Sunday at Bethlehem Church. Training: Staff attended first aid & resuscitation & anaphylaxis training, and Child Protection training ran by AISNSW. Primary Writing Project training has commenced, and also 'Play is the Way' teacher training was led by Jane Antrim.
- Swimming carnival was in Week 1, Redhill house won – 5 in a row!
- Kindergarten students started on 1 Feb.
- Curriculum – Spelling Mastery program for years 3-6 - daily teaching of students in groups based on their competency, starting week 3.
- **Funding request:** 2 projectors, for year 1 and year 2. Approx \$7,000.
- Parent Info nights have started tonight. Kinder readiness evening to be held on 20 Feb, two open days to be held Wed 28 Feb and Thurs 29 Feb.
- School maintenance: year five and six classrooms were painted and the sand pits replenished. We have a new honours board in display in the office. There have been silver seats installed in the bus pick up area. Both of these initiatives were paid for as a leaving gift from the year six of 2023, they are greatly appreciated.
- IT update: during the January break there was an it upgrade including the installation and replacement of 20 wireless access points and switches around the school that will improve the access and the reliability of the school network.

Acting Deputy Principal: Lauren Forsyth

- Nil report

Board: Johanna Stanton

The school board met Thursday 23rd November 2023. The board set tuition fees for 2024, reviewed and approved amendments to the Parent Code of Conduct, and approved the signing of the Constitution.

Tuesday 23rd January 2024 the chair and one other board member attended the school spiritual retreat at Wild Vines Winery at Oura. Cathy and Mark Worthing the current pastor of Port Macquarie and also Dean of Frontier School of Missouri were guest presenters. The topic covered was 'What does a grace filled school community look like?' and workshops on biblical and practical approaches to dealing with depression and well-being and an introduction to Christian meditation.

The school board met Thurs 25 January 2024 we welcomed Amanda Capello as the P&F board representative. Board members signed conflict of interest, responsible person, related party transaction declaration which is an annual requirement for board members. Bush and Campbell audit engagement letter was accepted.

Next board meeting Thursday 22 February 2024.

Announcement 6 February 2024

Dear school community,

Mr Dylan Evans has decided to resign at the end of term one to spend more time with his family and have a break from education. We are sincerely grateful for Mr Evans unwavering dedication and service to Lutheran School over the years. Mr Evans has held many vital leadership roles most recently acting principal. We thank Mr Evans for having a positive impact on our school through his leadership and appreciate his 13 years of commitment. We wish him the very best for the future and a well-earned break. The advertisement for the principal position has been extended to give us more time to find the right person to lead our school. Mrs Genevieve Clark an experienced Lutheran educator, has agreed to an interim principal position for term 2. We thank Mrs Lauren Forsyth for assisting Mr Evans as acting deputy principal. The process for a permanent deputy principal has also commenced. Please continue to keep our school in your prayers and that the right people will feel called to lead Lutheran school Wagga into the future.

regards

Johanna Stanton

School executive: Lynda Koren

Nil report

Treasurer report: Lisa Price

\$49K in the bank. P&F owes \$3K for play equipment and also owes money for the BBQs – amount to be determined. P&F noted funding request for two projectors, approx. \$7K each.

Fundraising: Ketura Weston

Possible dates for Spring Fair discussed – Ketura will look into any community clashes and big events to be held later in Spring. Children’s Medical Research Fair will be 25 Oct 2024. Liz Gooden offered to meet with Ketura to go through fundraising events for the year.

Nil

Feedback: Nil

Other Business: Nil

Meeting closed at 8.10 pm

Next Meeting: 19 March 2024

Chair

Tara Freeburn

Minutes taken by

Liz Gooden